

Felixstowe Nursery School

Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.

Maintaining Children's safety and security on premises

Statement Our setting maintains the highest levels of security at all times to ensure every child is in a safe environment at all times.

Procedures

Children's personal safety

- All staff and regular staff have been checked for criminal records by having an enhanced disclosure from the Disclosure and Barring service.
- A minimum of two staff are present at all times with the children.
- Children are supervised at all times .
- Staff and volunteers adhere to safeguarding policies and procedures.
- Risk assessments are carried out to ensure our activities and premises do not compromise the children's safety.
- All resources /equipment are checked to ensure they are safe, clean, free from damage and appropriate for their purpose.

Security

- Systems are in place to ensure the safe arrival and departure of the children
- Systems are in place to prevent unauthorised persons from entering our setting.
- We operate a password system, parents give us a password and persons collecting their child will have to provide the password in order to collect the child.
- All visitors to the setting will need to sign in ,the time of their arrival and departure are documented.
- Children arriving and departing early are documented.
- All children are entered into the daily register on arrival.
- Our systems prevent children from leaving the premises unnoticed.
- All staff and volunteers private possessions are securely stored during session.
- A high chain lock prevents children from entering the kitchen area unattended.
- Children can only be collected from the setting by authorised persons.

This policy was adopted at a meeting of Felixstowe Nursery School.

Held on

Date to be reviewed.....

Signed by Chairperson.....

Signed by Manager.....